

## **Addendum 6**

**September 15, 2011**

**PON-10-604**

### **GRANT SOLICITATION APPLICATION PACKAGE**

#### **Buy Down Incentives for Natural Gas and Propane Vehicles**

The purpose of this Addendum is to extend the time to submit a final payment request. Currently, Applicants have 30 days after the reservation expires to submit their final payment request. Under this Addendum, Applicants now have an additional 90 days for a total of 120 days to submit their final payment request after the reservation expires. This change to the Terms and Conditions applies to all buy-down incentive reservations.

**This Addendum does not extend the 120-day reservation period. All eligible vehicles must still be sold within the reservation period to be eligible for an incentive payment.**

#### Terms and Conditions

#### **13. Payment of Incentives**

The Energy Commission agrees to reimburse the Applicant only for actual incentives issued by the Applicant based on the allowable incentive amounts specified in the PON.

##### **a. Payment Requests**

The Applicant may request payment from the Energy Commission at any time during the term of this Agreement although it is preferred that payment requests be submitted with the monthly progress reports. The final payment request must be received by the Energy Commission no later than ~~thirty (30)~~ one hundred twenty (120) days after the expiration date of this Agreement.

Payments will be made only on a reimbursement basis after the Applicant has submitted and the Commission Incentive Manager has approved the documentation required under the PON.

b. Documentation

All payment requests must be submitted using a completed Buy-Down Incentive Payment Claim Form (Attachment D). This form must be accompanied by:

(1) copy of the sales documents that show the vehicle identification number; model year, make, model, and engine family/test group; actual purchase price; all incentives, rebates, or buy downs and all applicable state and federal taxes; purchase date; purchaser name, address, and contact information; and purchaser or purchaser representative's signature acknowledging acceptance of vehicle delivery ; and

(2) copy of completed California Department of Motor Vehicles registration form that shows the vehicle identification number and that the vehicle is registered in California.

For vehicles of 14,000 lbs. gross vehicle weight or greater, the Energy Commission may authorize payment based on a Buy-Down Incentive Payment Claim Form -180 accompanied by a purchase order showing the following:

Copy of the sales documents that show as much of the vehicle identification number as is available; model year, make, model, and engine family/test group; actual sales price; all incentives, rebates, or buy downs and all applicable state and federal taxes; purchase date; purchaser name, address, and contact information; and a certification that the purchaser will register and commit to operate the vehicle for three (3) years in California.

Upon delivery of the vehicle to the Purchaser, Applicant must submit purchaser or purchaser representative's signature acknowledging acceptance of vehicle delivery and the information required in (2), above. Applicants are expected to submit the required additional information within 180 days following Applicant's submission of the Buy-Down Incentive Payment Claim Form -180.

The Energy Commission may authorize a limited extension of the 180-day period on a showing of good cause. Any request for an extension should

be submitted in writing and include the number of vehicles remaining, the amount of additional time needed, and the reason for the need.

Failure to comply with the 180-day deadline or any extension granted to that deadline will result in the Applicant reimbursing the incentive amount in full to the Energy Commission within thirty (30) days of the elapsed deadline, and may result in termination of this Agreement, removal of Applicant's eligibility for the program, and a debarment action to preclude future incentives and awards.

Any payment request that is submitted without this documentation will not be authorized. If the documentation is incomplete, inadequate, or inaccurate, the Commission Incentive Manager will inform the Applicant and withhold the payment request until all required information is received or corrected. Any penalties imposed on the Applicant because of delays in payment will be paid by the Applicant.

c. State Controller's Office

Payments are made by the State Controller's Office.